Contact Details:

Organisation name: Click here to enter text.

Contact: Click here to enter text.

Completed by: Click here to enter text.

Position: Click here to enter text.

Contact phone number: Click here to enter text.

Contact email: Click here to enter text.

Organisation suburb/post code: Click here to enter text.

ABN (if applicable): Click here to enter text.

# Data

Name of activity

|  |
| --- |
| Click here to enter text. |

The characteristics of individuals/groups participating in Children’s Week *(more than one characteristic can be selected)*.

Children Early Years

Children Middle Years

Youth

Families

Culturally and Linguistically Diverse

Aboriginal or Torres Strait Islander

Low socio-economic background

Living with Disability

Other – please describe in box below

|  |
| --- |
| Click here to enter text. |

What geographic areas did your Children’s Week activity target?

Metropolitan

Regional

Remote

List the type of strategies that were used to promote your Children’s Week event *(more than one strategy can be selected)*

Newsletters (electronic and digital)

Social media (Facebook, Twitter, Instagram, etc.)

Radio (community radio, interviews, advertisements)

Newspaper (media releases, advertisements, articles)

Television media (advertisements, interviews)

Printed material (publications, brochures, flyers)

Websites

Static displays and public noticeboards

Other – please describe in box below

|  |
| --- |
| Click here to enter text. |

Did you receive any media coverage of your Children’s Week Activity?

Television

Newspaper

Radio

No media coverage

Other

|  |
| --- |
| Click here to enter text. |

Did your event acknowledge funding assistance provided by, Healthway, Lotterywest, and the Department of Communities through Meerilinga on any advertising and promotional material?

Yes

No

Did you receive support from local businesses or other organisations for your activity by way of sponsorship or in kind support?

Yes – if yes please provide details in box below

No

|  |
| --- |
| Click here to enter text. |

If you hosted a Children's Week activity last year, did the number of attendees exceed last year's numbers?

Yes

No

List the type of activity and the number of people that registered/ attended *(estimate of numbers/add rows to table if required).*

|  |  |  |
| --- | --- | --- |
| Type of Activity | Number proposed | Total No. of People |
| Click here to enter text. | Enter | Enter |

# Grant Acquittal Details

Did you use the funding for the purpose it was intended?

Yes

No - please explain in box below

|  |
| --- |
| Click here to enter text. |

What was the value of your Children’s Week grant? (excluding GST)

|  |
| --- |
| Click here to enter text. |

Did you have any funding remaining post event?

Yes - please explain in box below

No

|  |
| --- |
| Click here to enter text. |

**Please attach a copy of your budget and expenditure,** adding any additional comments in relation to the data reported in the box below.

|  |
| --- |
| Click here to enter text. |

# Outcomes (photos can be added here)

Comment on how you incorporated the arts into your community event (Include minimum two x photos of the event).

|  |
| --- |
| Click here to enter text. |

Comment on how you promoted healthy eating and lifestyles before and during the event (Include minimum two x images of Healthway posts from social media/newsletters etc.).

|  |
| --- |
| Click here to enter text. |

Comment on the overall success of your event, including new community partnerships and how you promoted the Children’s Week Theme ‘Children have the right to choose their own friends and safely connect with others’.

|  |
| --- |
| Click here to enter text. |

Would you do anything differently?

|  |
| --- |
| Click here to enter text. |

# Comments or feedback

In the last 10 years, how many years have you hosted a Children's Week activity?

|  |
| --- |
| Insert number only. |

Why did your organisation host a Children’s Week activity in 2021?

|  |
| --- |
| Click here to enter text. |

Do you have any comments or feedback on how to improve Children’s Week or the Children’s Week Community Grants Program next year?

|  |
| --- |
| Click here to enter text. |